



**Tasmanian  
Men's Shed  
Association Inc.**

Access to sheds for all Tasmanian men  
to share, collaborate and engage with each other,  
for each other and the community

# Annual Report & Financial Statement 2015~16

creating sustainability in sheds

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**TASMANIAN MEN'S SHED ASSOCIATION INC.**

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# TASMANIAN MEN'S SHED ASSOCIATION INC.

## Committee 2015~16

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President:	Peter Shelley (Channel)
Vice President:	Robert Thomas (Longford)
Secretary/Public Officer:	Keith Ellis (Clarence Plains)
Treasurer:	Graham Fogarty (Channel)
North West Reps:	Bob Lowe (Devonport) Rob McKenzie (Ulverstone) Les Tomich (Port Sorell) part year
Northern Reps:	David Brooks (Launceston) Jim Garnsworthy (East Tamar)
Southern Reps:	Noel Condon (Port Cygnet) Kevin Clayton (Kingston)
Executive Officer:	Geoff Marsh non voting

## President's report

On behalf of the Committee of the Tasmanian Men's Sheds Association Inc, I am again delighted to present the 2016 President's Report to members.

The year in review has again been a busy one for your association and one that we may review as being a very successful and rewarding. With the full support of the membership, we have again been able to achieve substantial outcomes for our members.

These outcomes include the distribution of the DPAC/TMSA Grant Programme Rounds 3 and 4, of some \$124,000 to Tasmanian Sheds in the 2015-16 year. These funds have greatly assisted more than 32 separate Sheds with funding for tools and equipment, electrical and plumbing work, safety and first aid equipment and training together with shed expansion.

These competitive grant programmes have been designed to ensure that all Sheds have the opportunity to partake of them and to provide appropriate Shed development for the ultimate benefit of Shed members and the wider community.

Our part-time Executive Officer, Geoff Marsh has played a vital role in assisting members with applications for grant funding and as you will hear later, is more than happy to assist any Shed in need of advice in this regard.

Whilst on this subject, I am pleased to confirm the already announced initiative that the DPAC/TMSA Grants for Rounds 5 and 6 for 2016-17 of \$120,000 will be rolled in one round only (Round 5) and will be opened in January 2017, closing February 2017 with expected announcements of successful applicants being made in May 2017. The major change in this Round will be that up to \$40,000 (of the \$120,000) will be available in Grants up to \$10,000 each for Shed Capital Works. This decision to

delay the Grant round until next year is a deliberate one enabling Shed's considering capital expansion to have sufficient time for planning, costing and undertaking council approvals etc prior to submitting a Grant application.

Members will appreciate that the current DPAC/TMSA Grants and Executive Officer Funding Programmes with the Government of Tasmania conclude at the end of June 2017. Your committee has resolved that this funding is imperative to the continuation of highly respected Shed development throughout the state. As a result, we shall again be submitting to the government a proposal for the extension of this programme for a further three year term. TMSA members will be kept advised as this matter progresses.

It is important that the extensive community work and outreach programmes undertaken by member Sheds across the state are recognised as an important adjunct to the activities of Men's Sheds. Individual Shed members may not see their efforts as very significant, however, collectively they contribute enormously to our communities and for this reason alone, local Sheds must be recognised as an absolute essential community resource.

Membership of TMSA has now grown to 50 Sheds and we are delighted to welcome the following Sheds to our numbers since our last AGM: Break O'Day Woodcraft Guild and Men's Shed; Collinsvale Machinery and Social Club; Furneaux Islands Community Shed; Huonville Men's Shed' Latrobe Men's Shed; and Ravenswood Men's Shed. We also have assisted some potential new Sheds in their early planning stages and look forward to seeing these reach fruition during the coming year.

Our Executive Officer, Geoff Marsh will report later during this meeting on his activities throughout the year however it is important that we recognise his efforts in maximising opportunities for the Association and its members. Geoff was successful in arranging for TMSA to receive sponsorship funding from Aurora Energy for \$8000. These funds have greatly assisted with the production and distribution of our Newsletter. We do appreciate this support from Aurora and look forward to their presentation to us this afternoon.

Communications play an imperative role in what TMSA is undertaking on behalf of members across the state. This communication must be two way and we would greatly appreciate your Shed's input to our communication efforts whether by email, mail or telephone.

If TMSA is to maintain our commitment to ensuring our ongoing relevance to our members, then we must have your feed-back, advice and suggestions. This could be done through your attendance at any committee meeting, discussion with your local area committee member or by phone to any of the committee.

Our web-site is updated on a regular basis and does provide a broad inclusion of information, committee details and newsletters. The buy and sell feature is not actively utilised by Sheds but could be made to work if more Sheds wished to have this facility.

A TMSA sub-committee has spent a good deal of time this year reviewing and updating protocols for Shed WH&S. This final document was peer reviewed and believed to be appropriate as a minimum standard for Shed use. It was distributed to all member Sheds and we trust is now forming a strong basis for those Sheds still developing the WH&S guidelines and standard procedures.

From many earlier communications to members, Sheds will be fully aware of our current position and relationship with the Australian Men's Sheds Association (AMSA). Regrettably, and despite our best endeavours and goodwill, the TMSA have been unable to achieve a re-entry into AMSA membership for our state body. This is largely due to our being unable to agree to be bound by new By-Laws and proposed new AMSA Constitution that are being introduced by AMSA.

TMSA believe that these proposed requirements would impose severe restrictions upon membership of both Sheds and State Associations. TMSA believe that we should continue to monitor these developments with a view to ensuring the best interests of our members are served at all times. We shall continue to maintain dialogue with AMSA and members alike as we progress this issue.

The finances of TMSA remain in a strong position. The detailed audited accounts are presented in the Treasurer's Report and highlight the importance of the Aurora sponsorship to our income stream. Expenses have been kept to an absolute minimum and are completely in line with the approved budget. A budget for the 2016–17 year has been developed and approved by your outgoing committee and will no doubt be reviewed before final adoption by the incoming committee.

As expressed in my report last year, your committee urges Sheds and available members to take an interest in the activities and undertakings of the TMSA. For the ongoing and continued support for Sheds, TMSA must have a committed committee structure. Your support is essential for the development and progress of Sheds across the state to be maintained at the level you would expect.

I would like to take this opportunity of thanking the committee for their continued support throughout the past year. We have met on nine separate occasions and with other activities and meetings we have had a very productive year. During the year, Les Tomich from the Port Sorell Shed resigned his committee position to return to the mainland. We thank Les for his great contribution during his short time with us.

We are also losing Kevin Clayton from the committee. Kevin has played a major role in TMSA for many years and has chosen not to seek re-election this year. Would you please join me in expressing our sincere and genuine thanks to Kevin for his outstanding and wonderful service to Tasmanian Sheds.

Finally, would you join me in thanking the Longford Shed and their members for yet again facilitating this AGM. As usual, all details have been arranged to perfection and their efforts have been greatly supported by their arrangements with the Riverlands Centre. Thank you.

It has been my pleasure and honour to have been President of TMSA for the 2015–16 year. I take this opportunity of wishing the incoming committee every success for the ensuing year and look forward to seeing the TMSA continue to harness resources that will enable Men's Sheds in Tasmania to provide ongoing essential services to members and the wider community.

I move the adoption of my report.

Peter Shelley  
President, for and on behalf of the TMSA Committee  
8 September 2016

## Executive Officer's report

The past year has been challenging but very rewarding. I have certainly learnt much about Sheds around Tassie.

A highlight for me during 2016 was visiting all of the TMSA members across Tassie. This confirmed my understanding that the activities and management structures of our members are very diversified. There is also a broad range of activities undertaken to support local communities. Sheds have definitely consolidated their position as an essential part of communities.

At the beginning of 2015 your TMSA had a membership of 43. This has grown to a total of 52 members as at August 2016 (an increase of nearly 20%). There are also four prospective new Sheds that I am working with and I hope to see their membership applications in the near future.

The TMSA Grants have become very competitive with a record number of applications for Round 4. This round resulted in 21 sheds across the state receiving a total of \$68,090. I have enjoyed the opportunity to assist

Sheds with their applications. My work has also involved reviewing and supporting applications for other grants. There is one more TMSA Grant round during 2017 and I urge all Sheds intending to apply to commence their preparations now.

This year, your TMSA committee endorsed the undertaking of a major research project titled Constructing Connections: A profile of Men's Sheds in Tasmania. Primary Health Tasmania (PHT) generously provided \$50,000 for this work. Tasmanian Council of Social Service (TasCOSS) was engaged to undertake the project, and the research was conducted by Dr. Lisa Schimanski and Emily Johnston. All TMSA members were contacted and requested to have input to the research. The response from our members was absolutely fantastic and exceeded our expectations. The report from this research will assist enormously when your TMSA seeks ongoing support from the Tasmanian Government and other prospective sponsors. Thank you for your inputs.

I continue to receive great feedback on the quarterly newsletter. I thank those members that have contributed articles and photos and I urge all Sheds to make a contribution. It is not that hard. Send me some words and photos and I will sort it from there.

I have received ongoing support and encouragement from your TMSA committee during the past year, in particular your President, Peter Shelley. This has been greatly appreciated particularly when embarking of new activities and projects.

I look forward to providing ongoing assistance to all TMSA members for the next 12 months.

Geoff Marsh  
Executive Officer TMSA

## Secretary's report

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In the 12 months following our AGM in September 2015, the TMSA Committee has met eight times at Campbell Town.

Where along with the regular agenda items of Inward/Outward Mail, Treasurer's Report, Workplace Health & Safety, Strategic Plan, New Membership, TMSA Relevance to Sheds and Area Reports from Executive Office, North West, North and South Representatives, the following issues were discussed and actioned:-

- TMSA/DPaC Grants, including reporting, publicity and panel
- Roles of Area Representatives
- Annual get together, including a possible "What's in a Pallet/Men's Shed Challenge"
- AgFest
- MI Fellowship – Offer to provide
- Neighbourhood Houses Tasmania (NHT), working together to assist Sheds and memorandum of understating
- Rural Alive and Well, working together to provide assistance to Sheds in rural communities and a memorandum of understanding
- Executive Officer, work program and Shed visits
- Assistance with new Shed development
- Marketing
- Budgets, GST and ATO and banking changes to TMSA accounts
- Wooden Boat Festival, TMSA assistance and involvement
- Definition of what is a Shed
- Annual General Meeting
- Regional Shed gathering, i.e. Kingston regarding Hydrowood
- Website and TMSA Member Shed listing, updates
- Review and update of Strategic Plan
- TasCOSS, survey of TMSA Members

- AMSA and Jobs Australia insurance
- Pro-Rata membership

This year has been a further learning experience and at times very busy, such as being involved in one-on-one discussions with David Helmers of AMSA.

I have also, been fortunate to have been appointed as the TMSA Representative on the DPaC/TMSA grant program, when Kevin Clayton stepped down. This has been an enlightening experience and I would like to thank Kevin for his previous work in this area and his assistance in helping me in taking on this role.

With the help of Graham Fogarty, we have been continuing to work on updating our membership list. Enabling TMSA and DPaC to keep our members informed and to provide information that will assist in our negotiations with the State Government.

Working with Simon Stanbridge and Geoff Marsh, we have endeavoured to ensure that the TMSA website is up to date and has relevant information for Sheds.

Noel Condon, Kevin Clayton and I worked together to produce a basic set of Work, Health and Safety guidelines and over the next year will look at a range of others that would assist member Sheds.

As you can see from the above, TMSA has been extremely busy over the past year, working for its members to provide an organisation that delivers the best possible outcomes and assistance.

In 2016–17, I would expect that this work load to continue and would encourage members to both engage with TMSA and assist wherever possible.

Keith Ellis  
Secretary TMSA

# Southern area report

Your representatives on the TMSA committee Noel Condon (Port Cygnet) and Kevin Clayton (Kingston) have enjoyed another busy year. We have worked together and individually to achieve the best outcome for Sheds in southern Tasmania and for the association in general.

## Combined Efforts

As well as attending all monthly state committee meetings at Campbell Town we have been able to visit several Sheds. In March we visited Pete's Community Work Shed at Bridgewater and the Central Highlands Shed at Hamilton. In April we visited the two Sheds at Triabunna, The Spring Bay Maritime Museum and Discovery Centre and The Spring Bay Community Boat Shed.

Thankyou to all Sheds for your hospitality, and to the Sheds that supplied lunch, it was greatly appreciated.

We also attended (by invitation) an Open Dday at the Break O'Day Woodcraft Guild and Men's Shed located at St Marys.

## Individual Achievements

Noel has spent many hours finalising the Work Place Health and Safety Policy. This important document has been passed by the TMSA committee and has been sent to all member Sheds as a guide for Sheds to use.

Noel was approached for assistance and has worked with the Huon Council to get a Shed operating at Huonville. With help from TMSA Executive Officer Geoff Marsh a Shed is now in the early operating stages.

Kevin has also been busy representing the TMSA Committee on the third round of the DPAC/ TMSA grants selection panel. Visits to the Howrah, West Moonah and Central Sheds was also a highlight earlier this year.

In February Kevin organised an Open Day at the Kingston Shed. What started out as a low keyed day for the Kingston and Port Cygnet Sheds turned into a state-wide event of great significance. A full report on this event and the Hydrowood follow on is in edition 3 (April 2016 ) of *shed news*.

## Summary

Noel will be seeking re election at the AGM in September but Kevin has decided not to stand. He takes this opportunity to thank the TMSA Committee, sheds and individuals for their support and friendship over many years.

Noel Condon and Kevin Clayton  
Southern Area Representatives TMSA Committee

# Northern representative's report

At the last AGM, David Brooks (Veterans Men's Shed Launceston) and Jim Garnsworthy (East Tamar Men's Shed) joined me, Bob Thomas (Longford Men's Shed) as Northern Representatives and members of the TMSA Board. We did not achieve the intended number of visits to Sheds in our region that we would have liked too, but we were always available to help those Sheds who requested support or advice.

This last 12 months has seen the number of Sheds increase in the North with:

- Bridport Men's Shed, commencing operation and the expansion of that Shed's building.
- East Tamar Men's Shed (Dilston), moving into the old Fire Station at the Dilston Hall.

- Ravenswood Men's and Community Shed, moving into the old Ravenswood Hall.
- Bicheno Men's Shed finally commencing construction of their facility.
- Break O'Day Woodcraft Guild and Men's Shed joining TMSA.

We would like to reiterate that should your Shed need any support we are at your service or if you are running an event we would be pleased to attend.

David 0400 518 924  
Jim 0428 398 100  
Bob 0418 390 479

# North West area report

As representatives of the NW region we have attended most of the TMSA Meetings at Campbell Town.

We have endeavoured to keep the NW Sheds in the loop and up to date on activities of TMSA.

The Sheds at Latrobe, Sheffield, Deloraine, Port Sorell, Devonport and Karingal have been visited by Bob Lowe.

Robert has visited sheds west of Devonport.

Through the generosity of the Ulverstone Shed, I attended the four day AMSA Conference in Newcastle.

During the event it was announced that Tasmania had more Sheds per head of population than any other Australian state.

We also had a private meeting with AMSA chairman and executive officer and invited them to Tasmania to discuss

the AMSA. However nothing has eventuated with the Tasmanian relationship

On a lighter note, Port Sorell and Ulverstone Sheds have an ongoing relationship playing cards.

Port Sorell Shed turned up a beautiful Huon Pine urn as a trophy for the winner. At present it is at the Ulverstone Shed.

This interaction with other Sheds in the vicinity develops friendships and camaraderie and is something other Sheds might consider in their area.

Best wishes to the incoming TMSA executive.

Bob Lowe(Devonport)  
Robert McKenzie (Ulverstone)

# Treasurer's report

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Firstly, I apologise for not being in attendance at the Annual General Meeting (AGM), due to a long standing and pre-paid overseas holiday.

The details provided in this report and the financial statements, are I trust, adequate to provide TMSA Shed members with sufficient detail to provide a clear understanding on the financial management of TMSA. Notwithstanding this, all queries and questions during the AGM may be able to be answered by other TMSA Board Members. If not, I shall follow up on them upon my return as I operate in a totally transparent manner and can support each and every item of income and expenditure should any question arise.

More importantly, my thanks go to Sandra Comins, who as our immediate past Treasurer, handed over all the records and details available to her and attended a handover meeting with me. This made my transition into the Treasurer's role relatively simple and easy to follow.

Unbeknown to Sandra, a more detailed review of the documents revealed that TMSA was not registered for GST, yet had paid out some \$5,203 in GST since the start of January 2015. After overcoming a few difficulties, TMSA was registered for GST retrospective to 1 January 2015. Given this, TMSA claimed and was reimbursed the full amount without penalty by the Australian Tax Office (ATO) for the late (retrospective) submission of business activity statements.

Another change to TMSA's operations involved closing two bank accounts with the B&E Bank and opening two new accounts with the Bendigo Bank. The reason for this was convenience, as there are more Bendigo branches in Tasmania than B&E, and the Board agreed it would be more convenient looking towards the future. The advantages of the change are:

- a) the Bendigo bank only charges a fee when the number of transactions exceed the limit (charges were applied by B&E to all transactions); and
- b) we now receive interest on the accounts (no interest was received from B&E). The change of bank accounts also made the use of cheques redundant, as TMSA now operates using on-line banking. This is far less time consuming and is more convenient, making it very easy for the transfer of payments.

Another vote of thanks goes to Geoff Marsh, who was active in obtaining sponsorship for TMSA from Aurora Energy last year. We are hoping for a continuation of their sponsorship in 2016–17.

As of 30 June 2016, the closing balance of TMSA's Operating Account was \$10,267 – a surplus of \$7,004 for the year. The closing balance of the DPAC Grant Account was \$35,747 – a surplus of \$7,093. These figures include the sum of \$4,425 paid to the ATO for GST that was received from the January 2017 grant payment, of which \$1,443 is expected to be remitted to TMSA in July 2016.

The single largest item of income and for expenditure in 2015–16 relates to the Executive Officer's services, paid through a grant from the Department of Premier and Cabinet. An invoice for the second tranche of grant funds was deferred in 2015, pending our GST registration with the ATO. The amount received in January 2016 included GST and is expected to be expended between January 2016 and December 2016.

You might pick up that the financial statements look a slightly different from previous years. This is due to the establishment of account codes and splitting some previous items into different codes for ease of monitoring and control. The establishment of the codes has facilitated monthly reports to the Board with budget versus actual (and variance) for each line item for the period between meetings, as well as providing a forecast for the following month. Year to date figures are also provided.

As a proactive decision, the Board of TMSA approved the 2016–17 budget at its meeting in June 2016. This provides TMSA with a financial plan from the beginning of 2016–17 financial year rather than asking the new Board to prepare one, which would not be in place until after the Board is elected at the AGM – a few months after the start of the new financial year. Should the new Board decide to amend the approved budget, it would be their prerogative to do so.

At last year's AGM, it was moved, seconded and carried by the members present, to increase the annual membership fee from \$20 to \$50. Given that TMSA is now registered for GST, we are obligated to add the \$5 GST to each membership invoice for 2016–17, which by now you are aware as invoices have already been sent to TMSA Shed members.

During the year, each TMSA meeting was held at the Campbell Town Medical Centre, which did not charge for the use of its facilities as we are a not-for-profit organisation. The free use of their facilities, including provision of tea and coffee, has directly contributed to TMSA's financial position. This was recognised by the Board with the presentation of a Certificate of Appreciation to them in May 2016.

Finally, my thanks go to Tim Kirkwood, who in an honorary capacity performed an independent audit of our financial records and statements, which are presented to the members at the 2015–16 AGM. Tim has once again offered his services to continue as the honorary auditor for 2016–17 and I recommend that his offer be accepted.

Graham Fogarty  
TMSA Treasurer  
4 August 2016

**TASMANIAN MEN'S SHED ASSOCIATION INC.**  
**Income & Expenditure Statement for the year ended 30 June 2016**

	\$	2015	\$	2016	\$
<b>Income</b>					
Annual Memberships .....	1,080.00			995.00	
Bank Interest .....	-			371.59	
Grant Funding (DPAC) – EO Salary .....	55,000.00			55,000.00	
Grant Funding (DPAC) – Marketing .....	-			5,000.00	
GST (Net Receipts) .....	2,561.00			-	
Joining Fees TMSA .....	300.00			353.81	
Sponsorship (Aurora Energy) .....	-			<u>8,000.00</u>	
<b>Total Income</b>			58,941.00		69,720.40
<b>Expenditure</b>					
Accounting & Audit Fees .....	-			90.00	
Advertising & Promotion .....	115.20			1,419.93	
Advertising – Position (Executive/Project Officer) .....	1,189.04			-	
AGM Costs (Catering & Venue) .....	-			568.18	
Annual Report Production .....	-			240.00	
Bank Fees .....	10.50			-	
Consultancy Costs – Executive Officer .....	26,346.00			48,947.86	
Consultancy Costs – Strategic Plan/Constitution .....	427.50			-	
Corporate Affairs Lodgement Fees .....	59.20			-	
Admin/Running Costs .....	360.90			-	
Fuel .....	-			240.19	
Insurance .....	605.00			600.00	
Legal Fees .....	-			35.00	
Licences & Fees .....	-			59.09	
Meeting Expenses (inc Room Hire) .....	1,022.90			18.00	
Membership (Tascoss) .....	50.00			90.91	
Post Office Box .....	-			173.64	
Printing, Stationery & Postage .....	-			2,535.05	
Telephone & Facsimile .....	742.96			456.91	
Travel, Accommodation .....	387.26			512.73	
Web Site Development and Maintenance Costs .....	<u>1,350.00</u>			<u>754.55</u>	
<b>Total Expenditure</b>			<u>32,666.46</u>		<u>56,742.04</u>
<b>Surplus/(Loss) for Year</b>			<b><u>\$26,274.54</u></b>		<b><u>\$12,978.36</u></b>

**TASMANIAN MEN'S SHED ASSOCIATION INC.**  
**Members' Funds as at 30 June 2016**

	\$	2015	\$	2016
Opening Balance .....		8,204.06		34,478.60
Surplus/(Loss) for Year .....		<u>26,274.54</u>		<u>12,978.36</u>
<b>Total Funds Available</b>		<b><u>34,478.60</u></b>		<b><u>47,456.96</u></b>

**TASMANIAN MEN'S SHED ASSOCIATION INC.**  
**Statement of Financial Position as at 30 June 2016**

	\$	2015	\$	2016
<b>Members' Funds</b>		34,478.60		47,456.96
<b>Represented by:</b>				
<b>Current Assets</b>				
Bass & Equitable – Account 1 .....		3,263.60		-
Bass & Equitable – Account 2 .....		28,654.00		-
Bendigo Bank – Account 1562893332 .....		-		10,267.29
Bendigo Bank – Account 156289382 .....		-		35,746.67
GST Recoverable .....		<u>2,561.00</u>		<u>1,443.00</u>
<b>Total Current Assets</b>		<u>34,478.60</u>		<u>47,456.96</u>
<b>Non-Current Assets</b>				
Nil .....		-		-
<b>Total Non-Current Assets</b>		-		-
<b>Total Assets</b>		<u>34,478.60</u>		<u>47,456.96</u>
<b>Current Liabilities</b>				
Nil .....		-		-
<b>Total Current Liabilities</b>		-		-
<b>Non-Current Liabilities</b>				
Nil .....		-		-
<b>Total Non-Current Liabilities</b>		-		-
<b>Total Liabilities</b>		-		-
<b>NET ASSETS</b>		<b><u>34,478.60</u></b>		<b><u>47,456.96</u></b>

# Independent Auditor's report

TO THE MEMBERS:

## Scope

I have audited the accompanying financial report of the Tasmanian Men's Shed Association Inc for the year ended 30 June 2016.

The audit has been conducted to provide reasonable assurance as to whether the financial report is free of material misstatement. The procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report so as to present a view of the entity which is consistent with our understanding of its financial position and the results of its operations.

## Qualification

It is not practical for the Association to establish complete accounting control over all income prior to the initial entry into the accounting records and accordingly it is not possible for our examination to include audit procedures to extend beyond the amounts of such income recorded in the accounting records of the entity.

## Qualified Audit Opinion

Having regard to the records produced for examination and explanations tendered, in my opinion, except for the effects on the financial report, if any, of the matter referred to in the qualification paragraph:

- a) the financial report presents fairly the financial position of the Tasmanian Men's Shed Association Inc as at 30 June 2016 and the results of its operations for the year then ended;
- b) the accounting and other records of the Association have been properly kept;
- and
- c) the rules relating to the administration of the funds have been observed.

The audit expressed in this report has been formed on the above basis.

Signed: T. F. Kirkwood  
Auditor  
13 July 2016

