



**Tasmanian
Men's Shed
Association Inc.**

Access to sheds for all Tasmanian`s to
share, collaborate and engage with
each other, for each other and the
community.

Strategic Plan 2016-18

creating sustainability in sheds

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TMSA Strategic Plan 2016 -2018

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Summary

The Tasmanian Men’s Shed Association (TMSA) has been in operation since 2009. Since then we have seen significant growth of the number of sheds in Tasmania. While the development of sheds in new areas of the community continues to be supported, much work is also required to ensure the ongoing viability and sustainability of existing sheds. Sheds play a significant role in our community. To fully achieve this role requires the development of the sheds and the association that supports them.

TMSA recognizes a Men’s Shed as any community-based, non-profit, organisation that is oriented to activities aimed at members and is accessible to anyone in the community. Our primary activity is the provision of a safe, friendly and healing environment which assists in building confidence and personal development of the members. A major objective is to advance the well-being and health of their members and to encourage social inclusion, for the benefit of the participants and the wider community.

The TMSA is committed to providing practical support for existing sheds, providing assistance in the development of new sheds, attracting and securing corporate sponsorship on a state wide basis, raising awareness of men’s sheds, encouraging participation and improving the health and wellbeing of all members.

To achieve these outcomes the TMSA supports the employment of an Executive Officer

Vision, Values, Aims

Visions

Access to sheds for all members to share, collaborate and engage with each other, for each other and the community.

The TMSA exists to represent and support the development of sheds and their members across Tasmania, and to facilitate communication between Tasmanian sheds.

Men's Sheds are recognised for the significant contribution they make to the wellbeing of members and to building communities.

Values

Inclusion – TMSA maintain an open door policy and conduct themselves in a non-discriminatory manner.

Respect – A high level of respect is given to all Member Sheds.

Collaboration – TMSA members value collaboration and acknowledge the contributions made by all stakeholders in the development and support of their shed.

Opportunity – TMSA Member Sheds value members' expertise and contribution to the ongoing development across Tasmania.

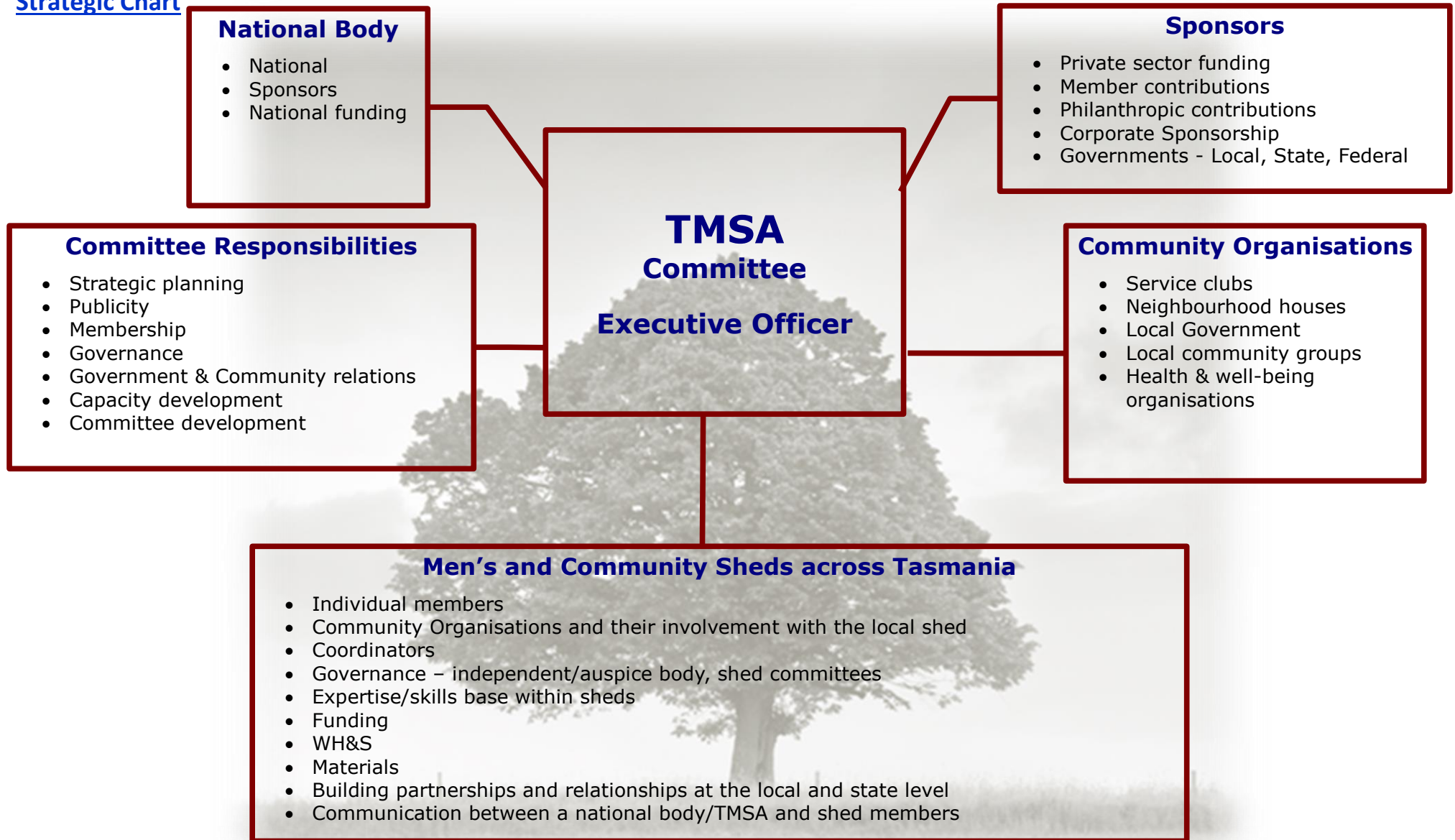
Aims

- Provide practical support and assistance for the sustainable development of new and existing sheds in Tasmania.
- Contribute to the development of policy and strategy for a national representative body.
- Be the representative association to facilitate state-wide development and support for Member Sheds.
- Develop activities and programs for the promotion of men's sheds to the Tasmanian community.
- Represent all Member Sheds and their members in a fair and unbiased manner at a state level.

Objectives

1. Maintain the TMSA as the state-wide representative association
2. Improve communications within the TMSA and with its Members
3. Maintain marketing and promotions strategies.
4. Maintain a fundraising strategy for sheds and the association.
5. Maintain the sustainability and capacity (governance and compliance) of the sheds in Tasmania, while supporting the sustainable development of new sheds.
6. Maintain the position of Executive Officer within TMSA.
7. Maintain engagement with relevant community sector organisations.

Strategic Chart



STRATEGIC PLAN

Objectives	Strategies and activities	Possible Barriers	Measurement	Responsibility
What specific thing do we want to do?	How we will actually achieve each objective?	What barriers are there to achieving these objectives, or pre-requisite work to be completed?	How will we know we have succeeded?	By who / By when?
1.0 Maintain the TMSA as the State-wide Representative Association	1.1 Maintain an up to date contact list of Member Sheds	Access to individual sheds – regional reps can collect information	Information from Member Sheds	Committee / Ongoing
	1.2 Develop the capacity and skill base of the committee (Governance training)	Funding and availability of free / low cost training	Attendance at relevant training to be reported	Committee / Ongoing
	1.3 Maintain engagement with relevant community sector organisations	Clear information about why we need these roles, what we want from them?	Items discussed at meeting, minuted and actioned	Committee / End June 2017
	1.4 Develop position descriptions for each Committee position. Including for potential Committee appointed committee members.	No apparent barriers	Position descriptions added to the Board Manual	Committee
	1.5 Create meeting plan for the year for face to face meetings in the regions, and as a state organisation, for both coordinators, and also shed participants	None	Development of a meeting schedule for the year. Reporting of meetings held, and accurate record keeping.	Committee / January 2017
	1.6 Appoint a sub-committee to perform an annual review of the constitution	Time and a suitable sub-committee to carry out this project	Appointment of sub-committee	Committee / 17 November 2016
	1.7 Submit proposed changes to the Constitution to the Committee	Time to carry out the project	Submission of proposed changes to the Committee	Sub-Committee / January 2017
	1.8 Review and prepare final draft of a revised Constitution	Time to carry out the project	Agreed final draft document tabled	Committee / February 2017
	1.9 Table proposed changes to the Constitution at the Annual General Meeting	Completion of above tasks	Submission to the Member Sheds at the AGM	Committee / For ratification at AGM or Special General Meetings
2.0 Improve communications within the TMSA and its Members	2.1 Hold meetings for the year for face to face meetings in the regions, and as a state organisation, for both coordinators, and also shed participants	None	Development of a meeting schedule for the year. Reporting of meetings held, and accurate record keeping.	Committee / As planned in item 1.5
	2.2 Maintain communication channels between members, TMSA, including newsletter and information sharing processes – both electronic and hard copy	Time, capacity and commitment of committee members	Annual reporting on activities carried out. Evaluation of sheds receipt of information and satisfaction with communications	Secretary, with support from committee. / Review by Dec 2017
	2.3 Maintain & improve TMSA's website	Capacity and time	Annual reporting. Evaluation of use of website	Secretary / End Dec 2017
	2.4 Information exchange opportunities	Capacity and time		Exec Officer / Ongoing

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What specific thing do we want to do?	How we will actually achieve each objective?	What barriers are there to achieving these objectives, or pre-requisite work to be completed?	How will we know we have succeeded?	By who / By when?
	* Regional / local area activities and events		Created through website and newsletters, and through the regional reps. Activities reported against in annual report	
3.0 Maintain a marketing and promotions strategy	3.2 Develop a detailed stakeholder analysis, of who we need to communicate with, when and how	Capacity and Time. Requires 3.1 to be completed first	Stakeholder analysis completed at a board meeting	Committee / Ongoing
	3.1 Identify the key messages of the shed movement in Tasmania, and disseminate these through the community to develop consistent messages to public, and government		Completed at a Committee meeting, and in consultation with wider shed community	Committee and Executive Officer / Dec 2017
4.0 Maintain a fundraising strategy for sheds and the association	4.1 Prepare a financial plan		Budget created and reported against monthly and annually at the AGM	Committee and Executive Officer / Monthly to Committee and annually to Member Sheds
	4.2 Prepare funding submissions for TMSA	Capacity and time	Document prepared and submitted.	Committee & Executive Officer / 6 months prior to expiry of grant agreement
	4.3 Support for sheds to do their own fundraising - Inform members of fundraising opportunities – grant writing workshops etc	Capacity and time	Assistance given and information developed, Reported against in annual report	Committee / Annually report. Info sheet by June of each year
5.0 Maintain the sustainability and capacity (governance and compliance) of the sheds in Tasmania, while supporting the sustainable development of new sheds.	5.1 Information exchange opportunities * Regional / local area activities and events	Capacity and time	Created through website and newsletters, and through the regional reps. Activities reported against in annual report	Exec Officer / Ongoing
	5.2 Training for coordinators in - governance, OH & S implementation, dealing with conflict, implementing community values, first aid, connecting with community and building partnerships locally. * Training needs analysis first * Assessment of training available for free * Assessment of training available for free	Capacity and Time	Use of TasCOSS and other low cost resources – reported in annual report	Committee and Exec Officer / By June 2017

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What specific thing do we want to do?	How we will actually achieve each objective?	What barriers are there to achieving these objectives, or pre-requisite work to be completed?	How will we know we have succeeded?	By who / By when?
6.0 Maintain the position of Executive Officer within TMSA	6.1 Ensure funding availability to enable employment	Non-approval of funding application in item 4.2	Confirmation that funding application is approved	Committee / Ongoing
7.0 Maintain engagement with relevant community sector organisations	7.1 Building connections with key local community orgs eg: Aged care facilities and other community service organisations, schools, politicians and local government, employment groups. Complete including 2.4	Capacity and Time	Number of connections, meetings and actions against this criteria reported in annual report	Committee and Exec Officer / Ongoing